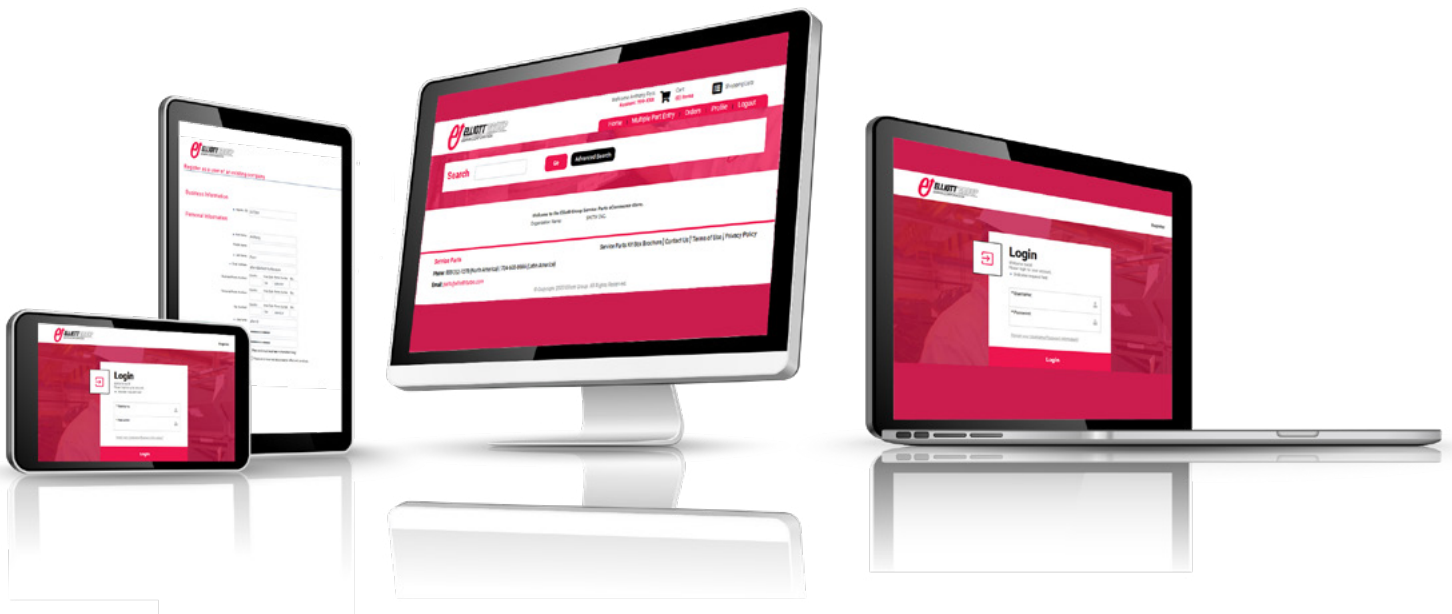




Online Parts Store User Guide



Elliott Online Parts Store User Guide

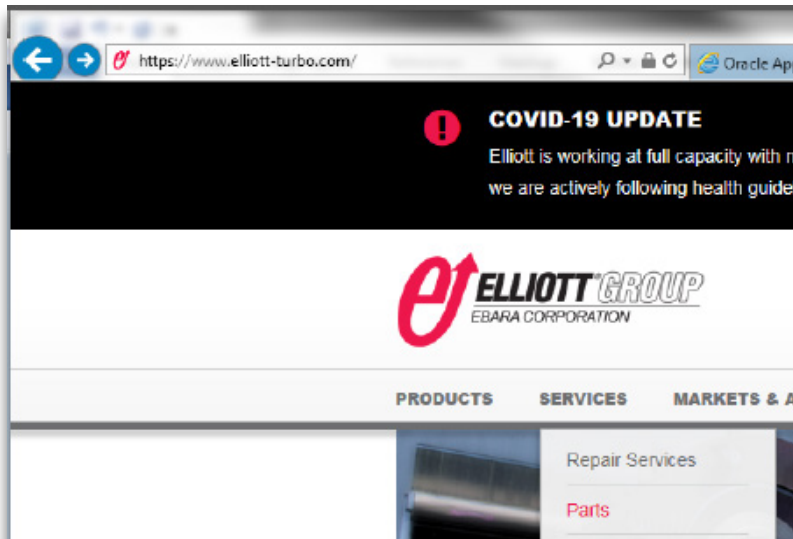
Contents

Navigating to the Elliott Online Parts Store	2
Registering a User	3
Login	4
Home Page	5
Search Function	6
Multiple Part Entry	11
Shopping Cart	14
Checkout	21
Orders	26
Tracking an Order	27
Canceling an Order	28
Profile	29

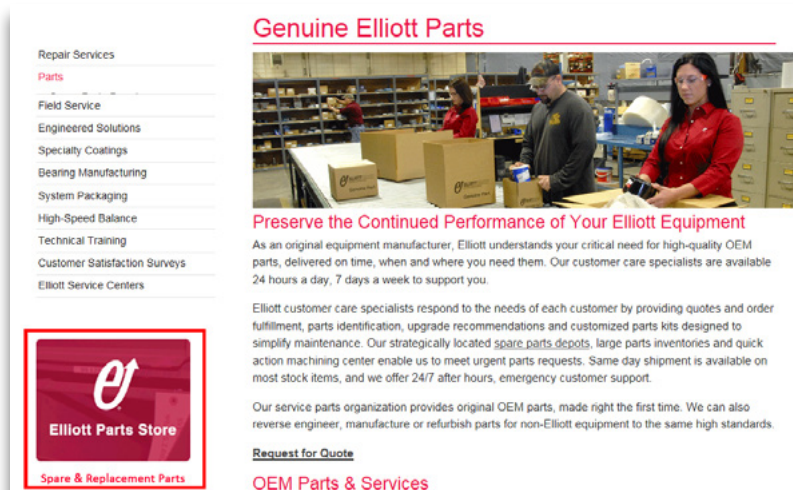


■ NAVIGATING TO THE ELLIOTT ONLINE PARTS STORE

From the Elliott corporate website (www.elliott-turbo.com), navigate to Services > Parts.



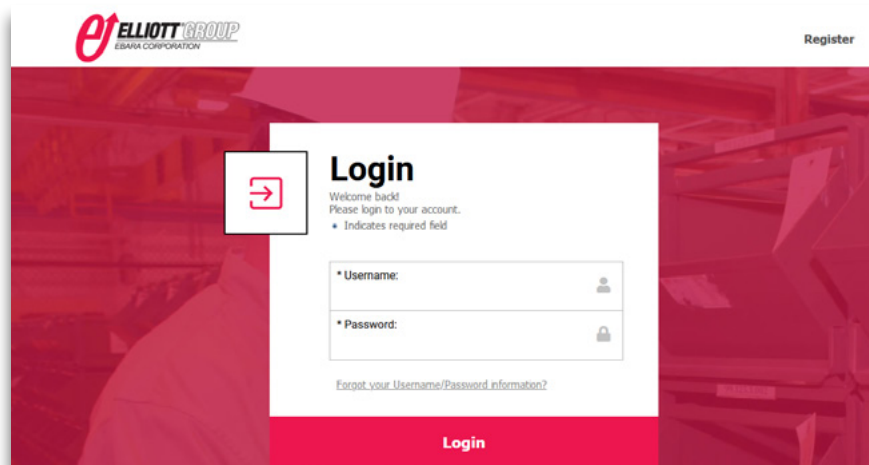
Click the “Elliott Parts Store” link.



Or use the direct URL <http://ebusiness.elliott-turbo.com/istore>

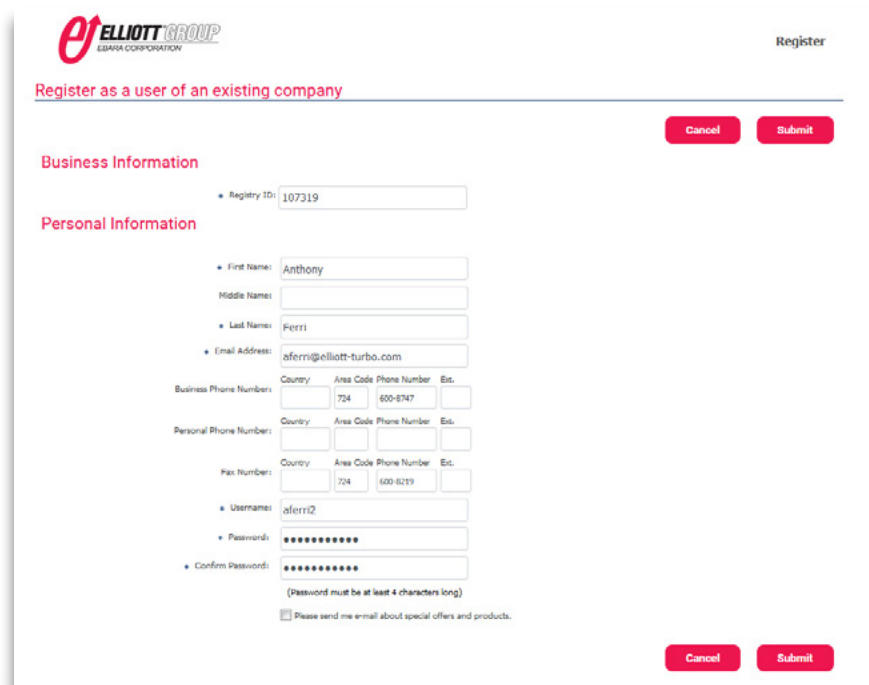
■ REGISTERING A USER

To register, from the Login page, click “Register” (top right).



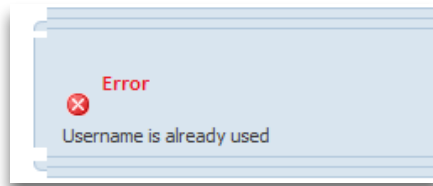
The screenshot shows the Elliott Group login interface. At the top left is the Elliott Group logo. At the top right is a 'Register' link. The main content area has a red background. In the center is a white box with a 'Login' heading. Below the heading is a welcome message: 'Welcome back! Please login to your account.' and a note: '* Indicates required field'. There are two input fields: 'Username:' and 'Password:'. Below these fields is a link: 'Forgot your Username/Password information?'. At the bottom of the white box is a red 'Login' button.

Enter the Registry ID provided by Elliott. If you don't have a Registry ID, contact your Elliott Inside Sales Representative or email parts@elliott-turbo.com to obtain one. Enter name and contact information. Choose a username and password that you will remember. Click “Submit.”

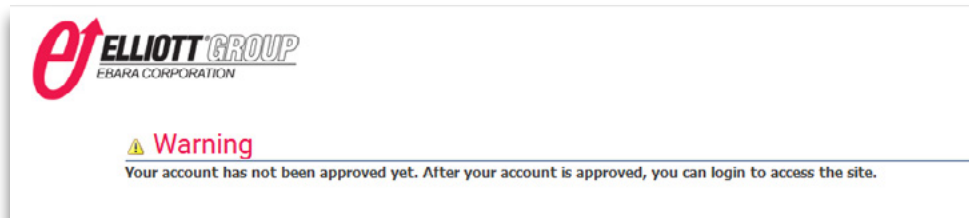


The screenshot shows the Elliott Group registration interface. At the top left is the Elliott Group logo. At the top right is a 'Register' link. The main content area has a red background. In the center is a white box with a registration form. The form is titled 'Register as a user of an existing company'. Below the title are two buttons: 'Cancel' and 'Submit'. The form is divided into two sections: 'Business Information' and 'Personal Information'. The 'Business Information' section has a 'Registry ID' field with the value '107319'. The 'Personal Information' section has fields for 'First Name' (Anthony), 'Middle Name', 'Last Name' (Ferri), 'Email Address' (aferri@elliott-turbo.com), 'Business Phone Numbers' (Country, Area Code, Phone Number, Ext.), 'Personal Phone Numbers' (Country, Area Code, Phone Number, Ext.), 'Fax Number' (Country, Area Code, Phone Number, Ext.), 'Username' (aferri2), 'Password' (masked with asterisks), and 'Confirm Password' (masked with asterisks). Below the 'Confirm Password' field is a note: '(Password must be at least 4 characters long)'. At the bottom of the form is a checkbox: 'Please send me e-mail about special offers and products.' At the bottom right of the white box are two buttons: 'Cancel' and 'Submit'.

If you enter a username that is already used, an error will display. Choose a new username and click “Submit.”

A registration form with fields for Username, Password, and Confirm Password. The Username field contains "aferri3". The Password and Confirm Password fields are masked with dots. Below the fields, it says "(Password must be at least 4 characters long)". There is a checkbox for "Please send me e-mail about special offers and products." and two buttons: "Cancel" and "Submit".

If no errors occur, the following message will appear on the screen:



The Elliott Inside Sales Team will review the registration request. Once your registration is accepted, you will receive a welcome email with your confirmed username and password.

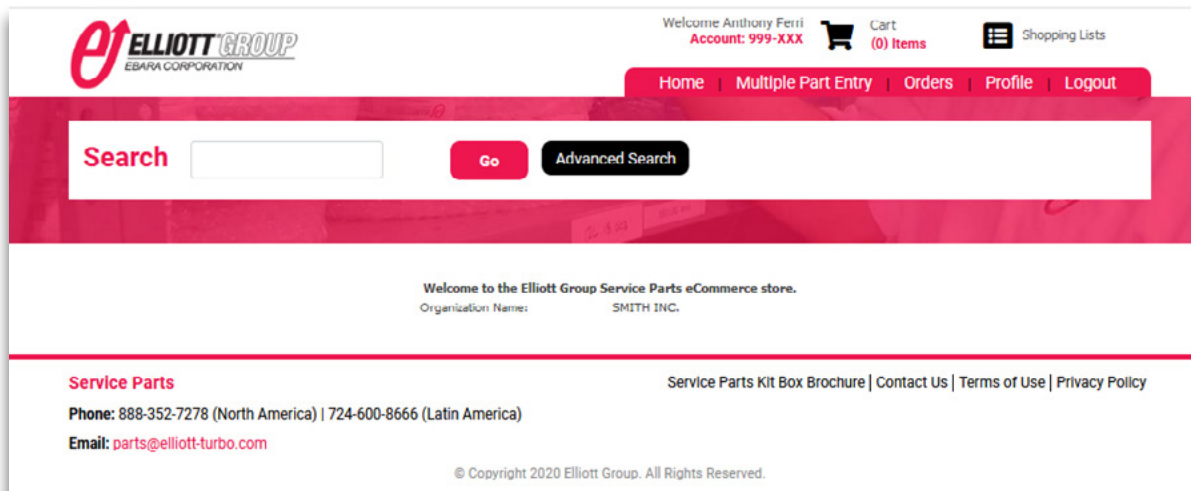
■ LOGIN

Return to the Login page, enter your username and password, and click “Login.”

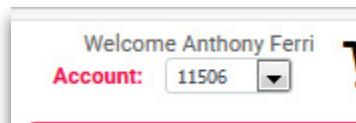
A login page with a red header and a white content area. The header contains a red square icon with a white right-pointing arrow. The main heading is "Login" in large black font. Below it, the text reads: "Welcome back! Please login to your account." and "* Indicates required field". There are two input fields: "Username:" with the value "aferri2" and "Password:" with masked dots. Both fields have icons (a person for username and a lock for password) on the right. Below the fields is a link: "Forgot your Username/Password information?". At the bottom, there is a red button labeled "Login".

■ HOME PAGE

You will be directed to your home page. You should see your name, account number, and organization name, as well as links to all of the site's other pages.

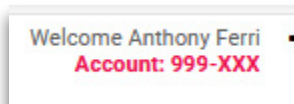


Many Elliott customers have multiple entities and multiple locations around the globe. If you have multiple customer accounts, you will see a drop-down menu underneath “Welcome: Your Name” at the top of the page.



When changing the account name via the drop-down menu on the home page, you will notice the account name will update on the home page. This allows you to select the correct account for which you are purchasing components.

If your organization has only one account number, there will only be one account number shown.



■ SEARCH FUNCTION

The search functionality is considered “fuzzy,” which means that the system returns results that are similar or likely to match the search terms or part numbers entered.

Partial or Complete Part Number Search

You can enter a partial or complete part number into the search field, and click “Go.” The system will then populate a list of parts on the screen for your review.

Search

667997-7

Go

Advanced Search

Categories in which products were found

[Go to Product Listings](#)

Category Name	Refine Search
IP-Turbines-Component Parts	Keyword(s): 667997-7 <div>Refine Search</div> <p><small>*Click here to search only within this category</small></p>

Results

Add to Cart

Select	Part Number	Item	Price	# of Units
<input type="checkbox"/>	667997-8	BEARING LINER, BOTTOM	\$65.00	<input type="text" value="1"/>
<input type="checkbox"/>	667997-7	BEARING LINER, TOP	\$34.00	<input type="text" value="1"/>
<input type="checkbox"/>	667997-7-8	UPPER and LOWER BEARING LINER SET		<input type="text" value="1"/>
<input type="checkbox"/>	667997-7-667046-3	BEARING LINER SET		<input type="text" value="1"/>

Add to Cart

Part Description Search

You can also search using a part description. For example, searching for BEARING LINER will show results for every part that includes the word BEARING or LINER.

Search

BEARING LINER

Go

Advanced Search

	185601-143	BEARING LINER ASSEMBLY		1
	185601-153	BEARING LINER		1
	185601-143	BEARING LINER ASSEMBLY		1
	660012-0	BEARING LINER, BOTTOM	\$44.00	1
	956051-19	BEARING ASSEMBLY, PLATINUM		1
	851732-14	BEARING, THRUST		1
	854680-19	BEARING, THRUST		1
	854663-17	BEARING, THRUST		1
	957587-19	INSTR JOURNAL BEARING ASSEMBLY		1

If you put the phrase “BEARING LINER” in quotes, it will only show results that include the phrase “BEARING LINER.”

Search

"BEARING LINER"

Go

Advanced Search

<input type="checkbox"/>	677143-1	BEARING LINER		1
<input type="checkbox"/>	673660-7NEW	BEARING LINER, INSTRUMENTED		1
<input type="checkbox"/>	671630-7	BEARING LINER (CIV TTN-LEAD)		1
<input type="checkbox"/>	185455-143	BEARING LINER ASSEMBLY		1
<input type="checkbox"/>	673660-8NEW	BEARING LINER, INSTRUMENTATION		1
<input type="checkbox"/>	816966-5	BEARING LINER M/P 816966-1		1
<input type="checkbox"/>	667997-7-667016-3	BEARING LINER SET		1
<input type="checkbox"/>	921174-4	BEARING LINER ASSEMBLY		1
<input type="checkbox"/>	185601-153	BEARING LINER		1
<input type="checkbox"/>	639855-1	BEARING LINER		1
<input type="checkbox"/>	878433-110	BEARING LINER W/ TEMP. DETECTOR		1

The Advanced Search function allows you to *Match all words* (or numbers) OR *Match any word* (or number), as well as exclude results with certain keywords.

Advanced Search

Categories:

Keyword(s):

☒ Match all words(and)
☐ Match any word(or)

Excluded Keyword(s):

Go

Searching for BEARING LINER using the *Match all words* (and) function will show all results with both the words BEARING and LINER, but not necessarily in that order.

Select	Part Number	Item	Price	# of Units
<input type="checkbox"/>	1029476-1	LINER BEARING		1
<input type="checkbox"/>	677291-1	BEARING LINER		1
<input type="checkbox"/>	185455-143	BEARING LINER ASSEMBLY		1
<input type="checkbox"/>	634385-3	BEARING LINER		1

Searching for BEARING LINER using the *Match any words* (or) function will show all results with either the word BEARING or LINER.

Select	Part Number	Item	Price	# of Units
<input type="checkbox"/>	G34364-3	B.LINER		<input type="text" value="1"/>
<input type="checkbox"/>	185455-143	BEARING LINER ASSEMBLY		<input type="text" value="1"/>
<input type="checkbox"/>	G77291-1	BEARING LINER		<input type="text" value="1"/>
<input type="checkbox"/>	/101017-18	BEARING ASSEMBLY		<input type="text" value="1"/>
<input type="checkbox"/>	DR03T01740230617	BEARING, JOURNAL		<input type="text" value="1"/>
<input type="checkbox"/>	PR-F20227509-2	HIGH SPEED BEARING CARRIER		<input type="text" value="1"/>

From the search results, any item with a price is an item on your customer price list and is an item you can purchase through the Elliott Online Parts Store. Check the specific items you wish to add to your cart and click “Add to Cart.”

Results

[Add to Cart](#)

Select	Part Number	Item	Price	# of Units
<input type="checkbox"/>	950054-10	BEARING ASSEMBLY, PLATINUM		<input type="text" value="1"/>
<input checked="" type="checkbox"/>	668012-7	BEARING LINER, TOP	\$71.00	<input type="text" value="1"/>
<input checked="" type="checkbox"/>	668012-8	BEARING LINER, BOTTOM	\$44.00	<input type="text" value="1"/>
<input type="checkbox"/>	607794-15	BEARING, THRUST		<input type="text" value="1"/>
<input type="checkbox"/>	607640-18	BEARING, THRUST		<input type="text" value="1"/>
<input checked="" type="checkbox"/>	607640-19	BEARING, THRUST	\$18,776.00	<input type="text" value="1"/>

You will be directed to your shopping cart where you can see pricing and availability.

Shopping Cart

[Attachments](#)
[Continue Shopping](#)
Actions: [Save Cart](#) [Go](#) [Checkout](#)

✓ Your Store cart expires on 21-OCT-2020. Please save this cart if you intend to use it beyond this date.
 [Print](#)

After entering serial numbers on each line, click Checkout to Save. You can return to the Shopping Cart later if necessary.
 Quantity price breaks may apply to certain parts in cart.

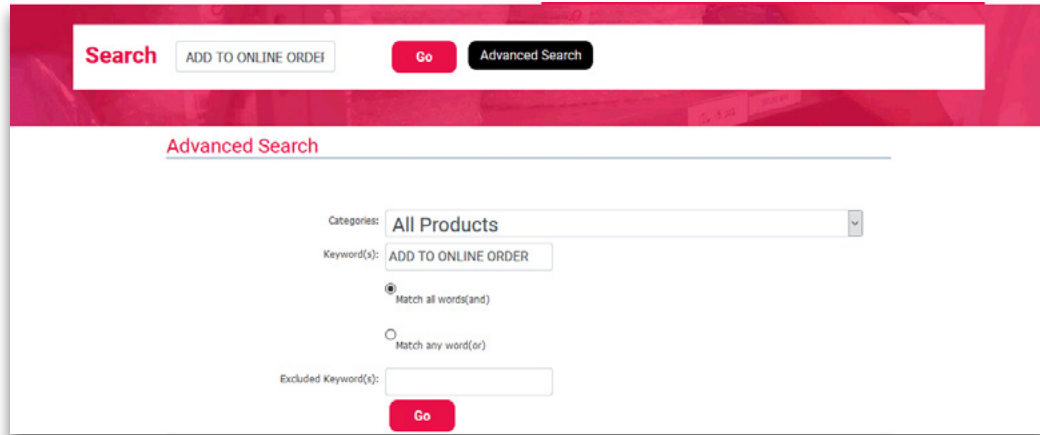
Part Number	Item Name	Serial Number	UOM	Quantity	Availability	List Price	Selling Price	Extended Price	Remove
668012-7	BEARING LINER, TOP	<input type="text" value="Please select one"/>	EACH	<input type="text" value="1"/>	Available	\$71.00	\$71.00	\$71.00	Remove
668012-8	BEARING LINER, BOTTOM	<input type="text" value="Please select one"/>	EACH	<input type="text" value="1"/>	Available	\$44.00	\$44.00	\$44.00	Remove
607640-19	BEARING, THRUST	<input type="text" value="Please select one"/>	EACH	<input type="text" value="1"/>	Not available. Lead Time: 6 weeks.	\$18,776.00	\$18,776.00	\$18,776.00	Remove

Adding a Missing Part

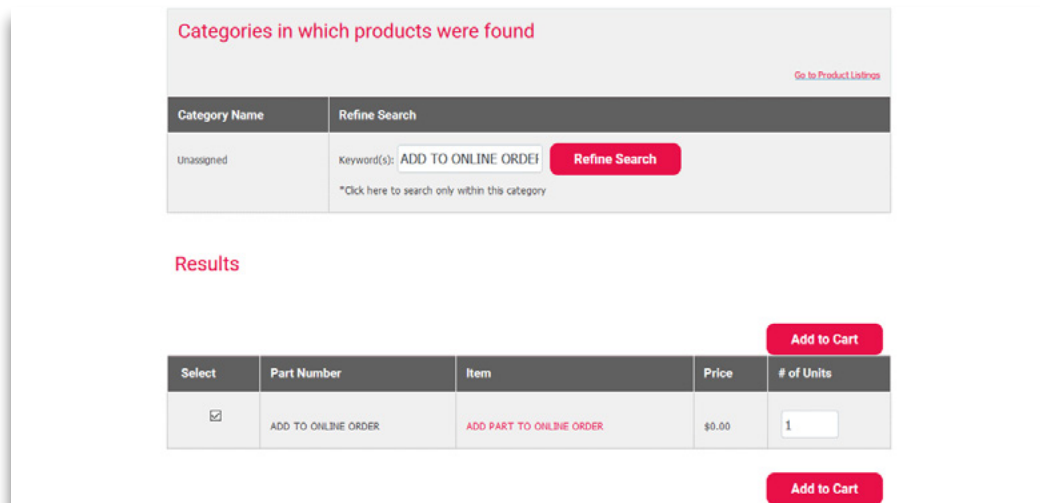
If you are unable to find a part that you want to purchase in the online store, submit a request with your order. This will inform Elliott that you were unable to find a part number. A sales representative will complete the necessary research, add the part to your order as requested, and add it to the system so you can find it the next time you place an order.

To add a missing part to your order, complete the following steps:

1. In the search field, type in "ADD TO ONLINE ORDER."



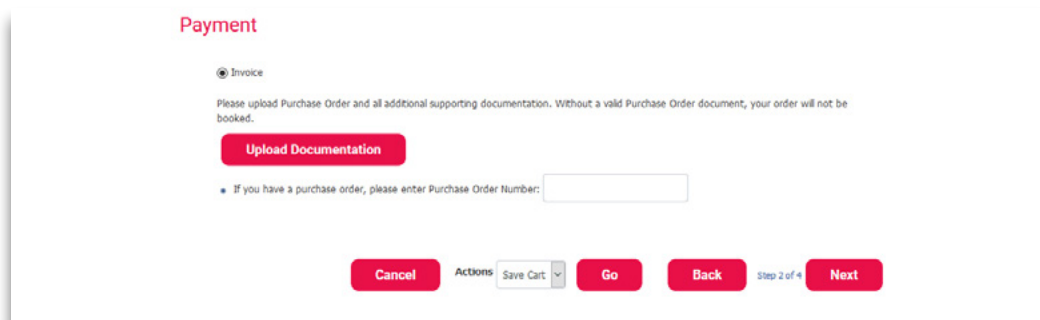
2. Add that component to your cart. This item will show up as \$0.



Category Name	Refine Search
Unassigned	Keyword(s): ADD TO ONLINE ORDER Refine Search <small>*Click here to search only within this category</small>

Select	Part Number	Item	Price	# of Units
<input checked="" type="checkbox"/>	ADD TO ONLINE ORDER	ADD PART TO ONLINE ORDER	\$0.00	1

3. On the Billing and Payment page, during the Checkout Process, upload any data and documentation that will help Elliott determine the specific part number and quantity needed on the order. This can be done multiple times and multiple documents can be uploaded at the same time.



Payment

☒ Invoice

Please upload Purchase Order and all additional supporting documentation. Without a valid Purchase Order document, your order will not be booked.

[Upload Documentation](#)

If you have a purchase order, please enter Purchase Order Number:

[Cancel](#) [Go](#) [Back](#) [Next](#)

4. Submit the order as you normally would.

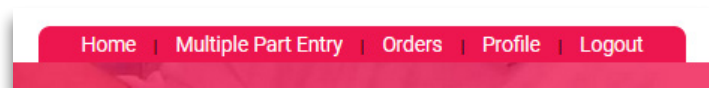
An Elliott sales representative will be prompted to review the order with the “ADD TO ONLINE ORDER” component.

The sales representative will then:

- Complete the necessary research.
- Revise the Sales Order with the correct part number and quantity.
- Send the revised order to the customer via email for approval.
- Add the missing part to the Elliott Online Parts Store.

■ MULTIPLE PART ENTRY

From any screen, click the “Multiple Part Entry” tab to go to this page.



On the Multiple Part Entry page, you can search our online store for multiple part numbers at the same time. You can do this two ways, either by manual entry or by using a spreadsheet entry method.

1. *Manual Entry*

You can type in all of the Elliott part numbers and respective quantities that you’re interested in purchasing. After entering part numbers, click “Select All,” then “Fill Details.” Elliott’s part description and unit of measurement for each part number will appear.

A screenshot of the "Multiple Part Entry" web form. At the top, there's a red header with the title "Multiple Part Entry". Below the header, a tip message says: "Tip: Input valid Elliott part numbers into Inventory Part Number column. To view the primary unit of measure and item name for the entered part numbers, click Fill Details button." Below the tip, there are three buttons: "Select Item(s) and...", "Delete", "Fill Details", and "Add to Cart". Below these buttons, there are two links: "Select All" and "Select None". The main part of the form is a table with five columns: "Select", "Inventory Part Number", "UOM", "Quantity", and "Item Name". There are three rows in the table. The first row has a "1" in the "Select" column, a checkbox, and the "Inventory Part Number" field contains "667997-7". The "Quantity" field contains "1". The second row has a "2" in the "Select" column, a checkbox, and the "Inventory Part Number" field contains "67997-8". The "Quantity" field contains "1". The third row has a "3" in the "Select" column, a checkbox, and the "Inventory Part Number" field is empty. The "Quantity" field contains "1".

If you input an invalid or incomplete part number, you will receive an error message.

Error

Line 2: Part number does not exist or is not set up for purchase through this store. Please verify and reenter the part number.

Multiple Part Entry

Tip: Input valid Elliott part numbers into Inventory Part Number column. To view the primary unit of measure and item name for the entered part numbers, click Fill Details button.

Select Item(s) and...

Delete

Fill Details

Add to Cart

Select All | Select None

	Select	Inventory Part Number	UOM	Quantity	Item Name
1	<input checked="" type="checkbox"/>	667997-7	EACH	<input type="text" value="1"/>	BEARING LINER, TOP
2	<input checked="" type="checkbox"/>	<input type="text" value="67997-8"/>		<input type="text" value="1"/>	

Correct the part number and click “Fill Details” again.

Multiple Part Entry

Tip: Input valid Elliott part numbers into Inventory Part Number column. To view the primary unit of measure and item name for the entered part numbers, click Fill Details button.

Select Item(s) and...

Delete

Fill Details

Add to Cart

Select All | Select None

	Select	Inventory Part Number	UOM	Quantity	Item Name
1	<input checked="" type="checkbox"/>	667997-7	EACH	<input type="text" value="1"/>	BEARING LINER, TOP
2	<input checked="" type="checkbox"/>	667997-8	EACH	<input type="text" value="1"/>	BEARING LINER, BOTTOM

Click “Add to Cart.” This will add all of the selected components to your shopping cart in preparation for completing an order. You will be directed to your shopping cart where you can see pricing and availability.

Shopping Cart

Attachments

Continue Shopping

Actions

Save Cart

Go

Checkout

Your store cart expires on 21-OCT-2020. Please save this cart if you intend to use it beyond this date.

After entering serial numbers on each line, click Checkout to Save. You can return to the Shopping Cart later if necessary. Quantity price breaks may apply to certain parts in cart.

Part Number	Item Name	Serial Number	UOM	Quantity	Availability	List Price	Selling Price	Extended Price	Remove
667997-7	BEARING LINER, TOP	<div>Please select one</div>	EACH	<input type="text" value="1"/>	Available	\$94.00	\$94.00	\$94.00	
667997-8	BEARING LINER, BOTTOM	<div>Please select one</div>	EACH	<input type="text" value="1"/>	Available	\$65.00	\$65.00	\$65.00	

Recalculate

Total List Price:

Discount:

Sub-Total:

\$159.00


\$0.00

\$159.00

2. Spreadsheet Entry

You can search for multiple parts by using the spreadsheet entry function. Click the “Multiple Part Entry CSV” link on the Multiple Part Entry screen.

Multiple Part Entry

 **Tip:** Input valid Elliott part numbers into Inventory Part Number column. To view the primary unit of measure and item name for the entered part numbers, click Fill Details button.

To efficiently upload multiple parts via spreadsheet, please refer to the How-To Guide in the site's footer below for instructions [Multiple Part Entry CSV](#)


[Select Item\(s\) and...](#)[Delete](#)[Fill Details](#)[Add to Cart](#)

A spreadsheet will open with three columns. Column A, “INV_NUM” is where you will enter the Elliott part numbers. Also fill in column C, “QTY” with the quantity required for each part number. Leave the UOM field blank. Save this file with the inputs to your desktop as a “.csv” file.

	A	B	C
1	INV_NUM	UOM	QTY
2	667997-7		4
3	667997-8		4
4	X412-120		4
5			

On the “Multiple Part Entry” page, click the “Upload” button. Click “Browse” and find the “.csv” file you just saved to your computer, and click “Open.” You can then click “Apply” and the parts on your spreadsheet will be input into the Multiple Part Entry page with all relevant details.

Upload Items

 **Tip:** Please make sure your upload file is in a comma de-limited (.CSV) format and in the same order as the Direct Item Entry form. The maximum number of rows should not exceed 100 items.

File Name: TEST SPREADSHEET1.csv

[Cancel](#)[Apply](#)

Check the boxes next to the components you would like to add to your cart. You can also click “Select All” to add all components to your cart. Then click “Add to Cart.”

Multiple Part Entry

Tip: Input valid Flott part numbers into Inventory Part Number column. To view the primary unit of measure and item name for the entered part numbers, click Fill Details button.

To efficiently upload multiple parts via spreadsheet, please refer to the How-To Guide in the site's footer below for instructions. [Multiple Part Entry CSV](#)

Select Item(s) and...
Delete
Fill Details
Add to Cart

Select All | Select None

	Select	Inventory Part Number	UOM	Quantity	Item Name
1	<input checked="" type="checkbox"/>	667997-7	EACH	<input type="text" value="4"/>	BEARING LINER, TOP
2	<input checked="" type="checkbox"/>	667997-8	EACH	<input type="text" value="4"/>	BEARING LINER, BOTTOM
3	<input checked="" type="checkbox"/>	X412-120	QUART	<input type="text" value="1"/>	COPALITT 1#QTLIQ-SHELF LIFE/CS

■ SHOPPING CART

From the Shopping Cart, you can perform multiple actions, including: 1. Continue to add more items or return to the home page by clicking “Continue Shopping.” 2. Click the “Multiple Part Entry” tab to return to the “Multiple Part Entry” page. 3. Select various options from the “actions” dropdown menu, including “Save Cart,” “Save to List,” “Check Availability,” “Delete Cart,” and “Multiple Part Entry.”

Save to Cart

Select “Save Cart”, and click “Go.”

Shopping Cart

Attachments
Continue Shopping

Actions
Save Cart
Go

Checkout

Your Store cart expires on 21-OCT-2020. Please save this cart if you intend to use it beyond this date.

After entering serial numbers on each line, click Checkout to Save. You can return to the Shopping Cart later if necessary. Quantity price breaks may apply to certain parts in cart.

Part Number	Item Name	Serial Number	UOM	Quantity	Availability	List Price	Selling Price	Extended Price	Remove
667997-7	BEARING LINER, TOP	Please select one	EACH	<input type="text" value="1"/>	Available	\$24.00	\$24.00	\$24.00	
667997-8	BEARING LINER, BOTTOM	Please select one	EACH	<input type="text" value="1"/>	Available	\$55.00	\$55.00	\$55.00	

You will be required to give your cart a name. Enter a name, then click “Apply.”

Save Cart

Indicates required field

You can save items to buy later. Please enter cart name and click 'Apply'.

Cart Name:

Cancel Apply

You can access your saved carts any time by clicking the word “Cart” at the top of the screen, then clicking “Carts” below. Select the cart you want, then click “Go” to view it. You can also go straight to checkout by selecting the cart and clicking “Checkout.” You can also duplicate or delete a cart from this screen using the “Actions” dropdown menu.

Welcome Anthony Ferri
Account: 999-XXX

Cart (0) Items Shopping Lists

Home Multiple Cart Entry Orders Profile Logout

Search Go Advanced Search

Shopping Cart **Carts** Shopping Lists

Carts

Indicates your current cart

Saved Carts

Click on a cart name to view the details.

Select a cart and... Checkout Actions: Update Cart **Go**

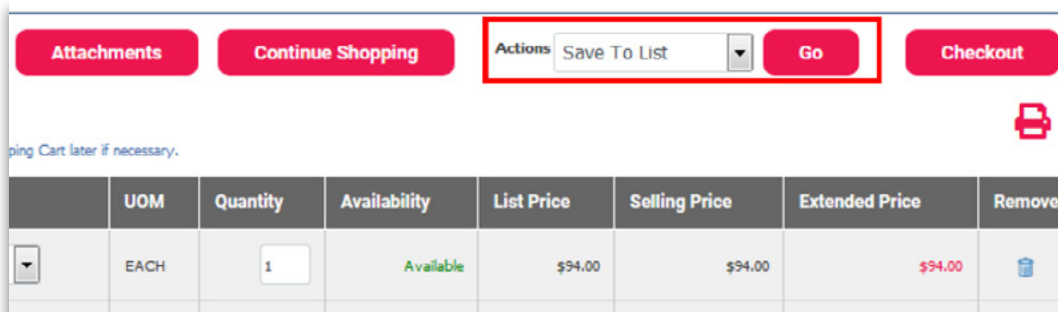
Select	Cart Name	Created Date	Expiration Date
<input type="radio"/>	Bearing Liners	21-SEP-2020	20-DEC-2020

Important Note: Once you check out with the Saved Cart, those items are purchased and are no longer available on a saved list. You must save your cart as a shopping list to ensure that it will be available for reference. See the next page for details.

Shopping Lists

Another item in the Shopping Cart Actions menu is “Save to List,” which allows you to save the contents of your cart as a shopping list that can be recalled multiple times and added to shopping carts. This functionality is useful for parts that are ordered regularly, and it is a recommended practice.

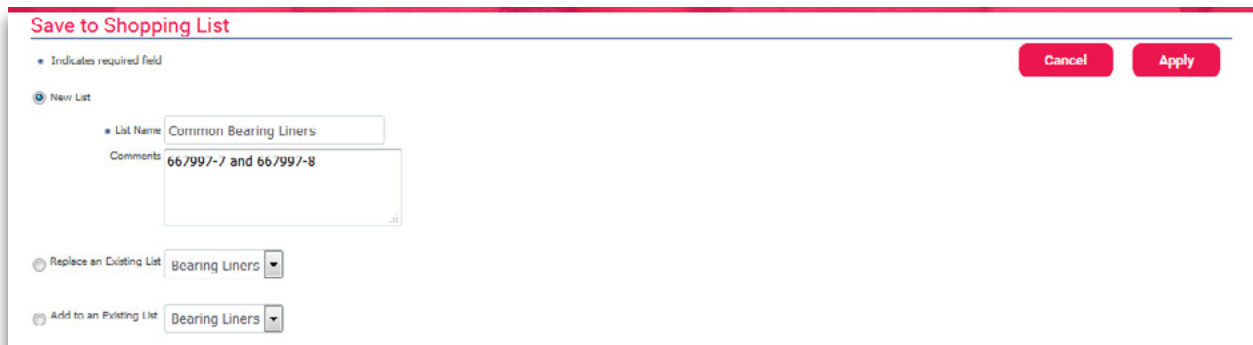
Select “Save To List,” and click “Go.”



The image shows a shopping cart interface. At the top, there are four buttons: "Attachments", "Continue Shopping", "Actions", and "Checkout". The "Actions" button is highlighted with a red box and contains a dropdown menu with "Save To List" selected. To the right of the dropdown is a "Go" button. Below the buttons, there is a table with the following columns: UOM, Quantity, Availability, List Price, Selling Price, Extended Price, and Remove. The table contains one row with the following data: UOM: EACH, Quantity: 1, Availability: Available, List Price: \$94.00, Selling Price: \$94.00, Extended Price: \$94.00. A red printer icon is located to the right of the table.

	UOM	Quantity	Availability	List Price	Selling Price	Extended Price	Remove
	EACH	1	Available	\$94.00	\$94.00	\$94.00	

You will be required to give your shopping list a name. Enter a name, then click “Apply.” You can also add comments to help identify the list. You are also given the option to replace or add to an existing list.



The image shows a "Save to Shopping List" dialog box. It has a title bar with "Save to Shopping List" and two buttons: "Cancel" and "Apply". The dialog box contains the following fields and options:

- ☒ Indicates required field
- ☒ New List
 - List Name: Common Bearing Liners
 - Comments: 66/99/-7 and 66/99/-8
- ☐ Replace an Existing List: Bearing Liners
- ☐ Add to an Existing List: Bearing Liners

You can access your shopping lists any time by clicking “Shopping Lists” at the top of the screen. Click the name of the list you want to review.

Welcome Anthony Ferri
Account: 999-XXX

Cart (0) Items

Shopping Lists

Home | Multiple Part Entry | Orders | Profile | Logout

Search Go Advanced Search

Shopping Cart Carts Shopping Lists

Shopping Lists

Click on a shopping list name to view the details

List Name	Comments	Created Date
Common Bearing Liners	66.7997-7 and 66.7997-8	21-SEP-2020
Bearing Liners	66.7997-7 and 66.7997-8	21-SEP-2020

Once in the shopping list, you can revise the list, or select items to add to your shopping cart.

Shopping List Details

List Name: Common Bearing Liners
Created Date: 21-SEP-2020

Delete Update Quantity

List Items

Select Item(s) and...

Delete Add to Cart

Add to List: Go

Select All | Select None

Select	Part Number	Item	UOM	Quantity
<input type="checkbox"/>	66.7997-7	BEARING LINER, TOP	EACH	1
<input type="checkbox"/>	66.7997-8	BEARING LINER, BOTTOM	EACH	1

Check Availability

The Check Availability function will show you the stock availability of each item or the lead time of the item if it is not in stock.

Shopping Cart

[Attachments](#)[Continue Shopping](#)

Actions

Check Availability


Save Cart

Save To List

Check Availability




Delete Cart

Multiple Part Entry

[Go](#)[Checkout](#)

✓ Your Store cart expires on 10-JUN-2021. Please save this cart if you intend to use it beyond this date

After entering serial numbers on each line, click Checkout to Save. You can return to the Shopping Cart later if necessary. Quantity price breaks may apply to certain parts in cart.

Part Number	Item Name	Serial Number	UOM	Quantity	Availability	Unit Price	Extended Price	Remove
667997-7	BEARING LINER, TOP	Please select one	EACH	1	Available	\$77.00	\$65.14	
667997-8	BEARING LINER, BOTTOM	Please select one	EACH	1	Available	\$53.00	\$44.84	
BS0568-1	ROD END	Please select one	EACH	1	Not available. Lead Time: 7 weeks.	\$5,253.00	\$4,444.04	




[Recalculate](#)

Total List Price: \$5,383.00
Discount: \$(828.98)
Sub-Total: \$4,554.02

Check Availability

✓ Tip: 'Earliest Available' is the earliest ship date for the requested quantity.

[Check Availability](#)[Back To Shopping Cart](#)

Part Number	Item	UOM	Quantity	Needed Date	Availability Information
667997-7	BEARING LINER, TOP	EACH	1	27-AUG-2021 	Available
667997-8	BEARING LINER, BOTTOM	EACH	1	27-AUG-2021 	Available
BS0568-1	ROD END	EACH	1	27-AUG-2021 	Available

[Check Availability](#)[Back To Shopping Cart](#)

Delete Cart

The Delete Cart function will delete all items from the cart.

Shopping Cart

Attachments

Continue Shopping

Actions

Check Availability

Go

Checkout

✓ Your Store cart expires on 10-JUN-2021. Please save this cart if you intend to use it beyond this date.

After entering serial numbers on each line, click Checkout to Save. You can return to the Shopping Cart later if necessary.

Quantity price breaks may apply to certain parts in cart.

Save Cart

Save To List

Check Availability

Delete Cart

Multiple Part Entry

Part Number	Item Name	Serial Number	UOM	Quantity	Availability	List Price	Selling Price	Extended Price	Remove
667997-7	BEARING LINER, TOP	Please select one	EACH	1	Available	\$77.00	\$65.14	\$65.14	
667997-8	BEARING LINER, BOTTOM	Please select one	EACH	1	Available	\$53.00	\$44.84	\$44.84	
B50568-1	ROD END	Please select one	EACH	1	Not available. Lead Time: 7 weeks.	\$5,253.00	\$4,444.04	\$4,444.04	

Recalculate

Total List Price: \$5,383.00

Discount: \$(828.98)

Sub-Total: \$4,554.02

You will see a warning message and then a confirmation.

Warning

Do you want to delete your shopping cart? If you click 'Yes', it will permanently delete all items. Otherwise, click 'No' to cancel and go back to your shopping cart.

No

Yes

Confirmation

Your current cart has been deleted.

Shopping Cart

Continue Shopping

Actions

Multiple Part Entry

Go

Part Number	Item Name	Serial Number	UOM	Quantity	Availability	List Price	Selling Price	Extended Price	Remove
There are no items in your cart.									

Continue Shopping

Actions

Multiple Part Entry

Go

Multiple Part Entry

This selection will take you back to the Multiple Part Entry page.

Shopping Cart

Attachments

Continue Shopping

Actions

Save Cart

Save Cart

Save To List

Check Availability

Delete Cart

Multiple Part Entry

Go

Checkout

Your Store cart expires on 10-JUN-2021. Please save this cart if you intend to use it beyond this date.
After entering serial numbers on each line, click Checkout to Save. You can return to the Shopping Cart later if necessary.
Quantity price breaks may apply to certain parts in cart.

Part Number	Item Name	Serial Number	UOM	Quantity	Availability	Unit Price	Quantity Price	Extended Price	Remove
667997-8	BEARING LINER, BOTTOM	Please select one	EACH	1	Available	\$53.00	\$44.84	\$44.84	
667997-7	BEARING LINER, TOP	Please select one	EACH	1	Available	\$77.00	\$65.14	\$65.14	
B50568-1	ROD END	Please select one	EACH	1	Not available. Lead Time: 7 weeks.	\$5,253.00	\$4,444.04	\$4,444.04	

Recalculate

Total List Price: \$5,383.00
Discount: \$(828.98)
Sub-Total: \$4,554.02

Multiple Part Entry

Tip: Input valid Elliott part numbers into Inventory Part Number column. To view the primary unit of measure and item name for the entered part numbers, click Fill Details button.

Upload

To efficiently upload multiple parts via spreadsheet, please refer to the How-To Guide in the site's footer below for instructions. [Multiple Part Entry CSV](#)

Select Item(s) and...

Delete

Fill Details

Add to Cart

Select All | Select None

	Select	Inventory Part Number	UOM	Quantity	Item Name
1	<input type="checkbox"/>			1	
2	<input type="checkbox"/>			1	
3	<input type="checkbox"/>			1	

CHECKOUT

Once your cart includes all of the parts and correct quantities that you want to purchase, select the associated Elliott equipment serial number from the drop-down menu in the Serial Number column. If you do not see the correct serial number of the Elliott equipment listed, or you do not know the serial number, choose “Unknown.” The only way these serial numbers are saved to your active cart is by clicking “Checkout.” You can return to the cart to make changes if needed.

If any quantities need to be changed or updated, change them and click the “Recalculate” button.

Part Number	Item Name	Serial Number	UOM	Quantity	Availability	List Price	Selling Price	Extended Price	Remove
66797-7	BEARING LINER, TOP	F102000	EACH	2	Available	\$54.00	\$54.00	\$108.00	
66799-8	BEARING LINER, BOTTOM	Unknown	EACH	2	Available	\$65.00	\$65.00	\$130.00	

Recalculate

Total List Price:	\$318.00
Discount:	\$0.00
Sub-Total:	\$318.00

Continue to the Shipping Information page by clicking “Checkout.” On the Shipping Information page, you will:

1. Confirm or Select the Ship-To address.
2. Select the requested shipping method.
3. Enter a request date. This is the date that you expect the parts to ship.
4. Enter any additional shipping instructions for your order (ship partial, ship complete, etc.).

Ship To

Ship to Customer: SMITH INC.
Ship to Contact: Anthony Ferri
724-600-8747
aferri@elliott-turbo.com

Ship To Address: 123 CLAY AVENUE
JEANETTE, PA 15644
UNITED STATES **Select**

Shipping Details

Shipping Method: UPS Parcel-Ground

Request Date: 23-SEP-2020

Shipping Instructions: UPS COLLECT ACCOUNT # 1214

Ship-To Address

If the default Ship-To Address is not correct, click the “Select” button.

This will bring up the Search and Select screen for Ship-To addresses. Select “View by: Ship To Customer’s Addresses” and click “Go” to view the full list of Ship-to addresses for your account. Select the correct Ship-To address and click “Select.”

Address Line 4:

View by: Ship To Customer's Addresses

Go

Select	Address	Address Type	Primary
<input checked="" type="radio"/>	123 CLAY AVENUE JEANETTE,PA 15644 UNITED STATES	Ship To	✓
<input type="radio"/>	234 WALNUT STREET GREENSBURG,PA 15601 UNITED STATES	Ship To	

Cancel Select

This will change the address on the Shipping Information screen. If you cannot find the correct Ship-To address, if you need to change your primary address, or if other changes are needed, contact Elliott Group Service Parts via email at parts@elliott-turbo.com or call 888-352-7278.

Once the shipping information is correct, click “Next” to go to the Billing and Payment Information page.

Checkout: Billing and Payment Information

Indicates required field

Cancel Actions Save Cart Go Back Step 2 of 4 Next

Bill To

Bill To Customer: SMITH INC.

Bill To Contact: Anthony Ferri
724 600 8747
aferri@elliott-turbo.com

Bill To Address: P.O. BOX 75
PITTSBURGH,PA 15235
UNITED STATES

Select

Payment

Invoice

Please upload all documentation necessary for order completion. Without a valid Purchase Order document, your order will not be booked.

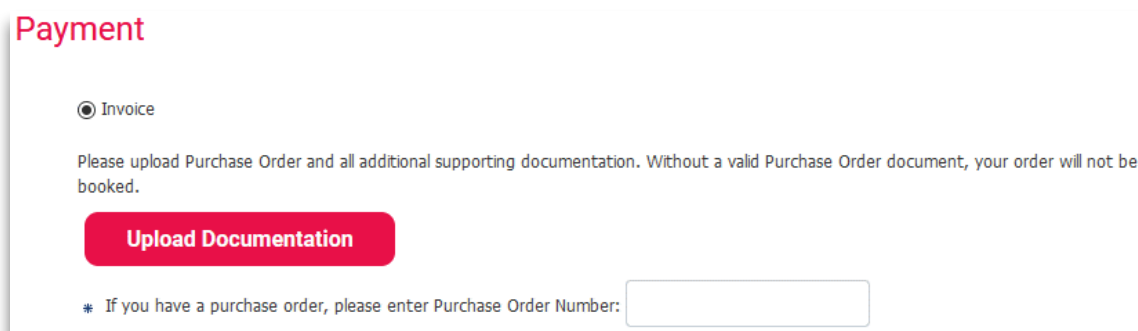
Upload Documentation

If you have a purchase order, please enter Purchase Order Number: 00236

Billing and Payment Information

On the Billing and Payment Information page, you will:

1. Confirm or Select the Bill-To Address. If the default Bill-To Address is not correct, click the “Select” button. This will bring up the Search and Select screen for Bill-To addresses. Select “View by: Bill To Customer’s Addresses,” and click “Go” to view the full list of Bill-To addresses for your account. Select the correct Bill-To address and click “Select.”
2. Upload your purchase order. You must upload a valid purchase order for Elliott to book and execute the order.
 - a. Click “Upload Documentation” button.
 - b. Click “Add Attachments.”
 - c. Click “Browse.”
 - d. Choose necessary attachments.
 - e. Click “Open.”
 - f. Click “Apply.”
 - g. Click “Back to Billing and Payment.”
 - h. Repeat the upload documentation process to include additional documentation (test requirements, reports, customer spec, etc.) that will help Elliott meet your expectations.
3. Enter your company’s purchase order number.



Payment

☒ Invoice

Please upload Purchase Order and all additional supporting documentation. Without a valid Purchase Order document, your order will not be booked.

Upload Documentation

* If you have a purchase order, please enter Purchase Order Number:

Once the Billing and Payment information is correct, click “Next” to go to the End Customer Information page.

End Customer Information

On the End Customer Information page, you will:

Confirm or select the address of the End Customer. If the default End Customer Address is not correct, click the “Select” button. This will bring up the Search and Select screen for the End Customer addresses. Select “View by: End Customer Addresses” and click “Go” to view the full list of End Customer addresses for your account. Select the correct End Customer Address and click “Select.”

Click “Next” to advance to the next step. If you cannot find the correct End Customer Address, or if changes are needed, contact Elliott Group Service Parts via email at parts@elliott-turbo.com or call 888-352-7278.

Checkout: End Customer Information

End Customer

End Customer: **SMITH INC.**

End Customer Contact: **Anthony Ferri**
724-600-8747
aferri@elliott-turbo.com

End Customer Address: **123 CLAY AVENUE**
JEANNETTE, PA 15644
UNITED STATES

[Multiple End Customers](#)

Multiple End Customers can be chosen if necessary. This is uncommon, but is necessary if different lines or quantities within a line are destined for different end users. To select a different end user for a specific line, click the blue triangle next to “Multiple End Customers,” select the lines where you need to change the end user, then click “Update End Customer Information.”

End Customer

End Customer: **SMITH INC.**

End Customer Contact: **Tony Ferri**
724-600-8747
aferri@elliott-turbo.com

End Customer Address: **123 CLAY AVENUE**
JEANNETTE, PA 15644
UNITED STATES

[Multiple End Customers](#)

Select Item(s) and... **Update End Customer Information**

Select All | Select None

Select	Part Number	Item Name	UOM	Quantity
<input checked="" type="checkbox"/>	667997-7	BEARING LINER, TOP	EACH	2

If the default End Customer Address is not correct, click the “Select” button. This will bring up the Search and Select screen for the End Customer addresses. Select “View by: End Customer’s Addresses” and click “Go” to view the full list of End Customer addresses for your account. Select the correct End Customer address and click “Select.”

Review and Place Order

The final step is reviewing your order on the Review and Place Order screen. Review all shipping, billing, end customer, and part information here. Make changes as necessary by clicking the applicable “Change” or “Recalculate” buttons. Then click “Place Order.”

Checkout: Review and Place Order

Cancel
Actions
Save Cart
Go
Back
Step 4 of 4
Place Order

Customer Information

Change

Customers: SMITH INC.
Anthony Ferri
724-600-8747
aferri@elliott-turbo.com
End Customers: Anthony Ferri
SMITH INC.
123 CLAY AVENUE
JEANNETTE, PA 15644
UNITED STATES

Shipping Information

Change

Ship To: Anthony Ferri
SMITH INC.
234 WALNUT STREET
GREENSBURG, PA 15601
UNITED STATES
Billing and Payment Information

Change

Bill To: Anthony Ferri
SMITH INC.
P.O. BOX 75
PITTSBURGH, PA 15235
UNITED STATES

Shipping Method: UPS-Parcel-Ground
Payment Type: Invoice
Request Date: 21-SEP-2020
Payment Terms: NET 30
Shipping Instructions: UPS COLLECT ACCOUNT # 1234
Purchase Order No: 00236

Part Number	Item Name	UOM	Quantity	Availability	List Price	Selling Price	Extended Price
667997-7	BEARING LINER, TOP	EACH	2	Available	\$94.00	\$94.00	\$188.00
667997-8	BEARING LINER, BOTTOM	EACH	2	Available	\$65.00	\$65.00	\$130.00

Recalculate

Total List Price: \$218.00
Discount: \$0.00
Sub-Total: \$218.00

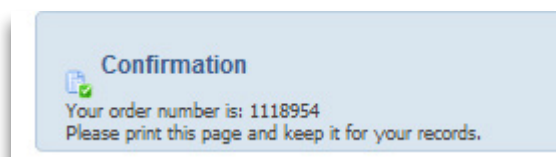
Shipping and Handling: \$0.00

City(Rate: 0%): \$0.00
State(Rate: 6%): \$19.08
County(Rate: 0%): \$0.00

Total: **\$337.08**

Cancel
Actions
Save Cart
Go
Back
Step 4 of 4
Place Order

A confirmation message will appear on the screen with the Elliott sales order number. You will receive an email confirming the placement of your order. The order will then be reviewed by the Elliott Inside Sales team. If the team has any questions, a representative will contact you directly.



ORDERS

To review your current and past orders placed with Elliott Service Parts, click the “Orders” tab from any screen, at any time. You can also view invoices and payments for your account.




The default screen shows orders created in the last seven days. The information includes orders that were placed through the online Elliott Online Parts Store and orders that were placed by sending a purchase order directly to Elliott Group Service Parts.

From this screen, you can also perform different types of searches. You can view certain date ranges, search by order number or purchase order number, etc.

Order Number	Order Date	Booked Date	Order Status	PO Number	Shipment Details
1118955	22-SEP-2020		Entered	1234569	
1118954	21-SEP-2020		Entered	00236	
1118952	17-SEP-2020		Entered		

■ TRACKING AN ORDER

Once an order is booked, the “Shipment Details” button will be highlighted. Click the “Shipment Details” button for a specific order to bring up the tracking information for that order.

Order Number	Order Date	Booked Date	Order Status	PO Number	Shipment Details
1118953	18-SEP-2020		Cancelled	testonetwo	
1118949	14-SEP-2020		Cancelled	093	
1118934	31-AUG-2020	31-AUG-2020	Booked	124345	

Shipment Details								
Order Information								
Order Number: 1118934			Order Date: 31-AUG-2020					
			Booked Date: 2020-08-31 13:14:57					
Order Status: Booked			Order Total: \$57.40					
Part Number	Item Name	UOM	Date Shipped	Shipped	Shipment Number	Shipment Status	Shipping Method	Tracking Number
668013-7	BEARING LINER, TOP	EACH	31-AUG-2020	1	2801321	Closed	ABF-LTL-Standard	

Click a specific order to bring up the Order Details page. This will provide you with all of the information associated with that order.

Order Details																					
Cancel Order																					
<p>The following table displays the order details.</p> <p>✔ You can only cancel an order if it is in ENTERED status. Canceling an order will cancel all the lines of the order.</p>																					
<table border="1" style="width: 100%;"> <tr> <th colspan="2">Order Information</th></tr> <tr> <td>Order Number: 1118954</td><td>Order Date: 21-SEP-2020</td></tr> <tr> <td colspan="2">Booked Date:</td></tr> <tr> <td colspan="2">Order Status: Entered</td></tr> <tr> <th colspan="2">Customer Information</th></tr> <tr> <td>Customer Name: SMITH INC. Anthony Ferri 734-600-8747 aferri@elliott-turbo.com</td><td>End Customer: Anthony Ferri SMITH INC. 123 CLAY AVENUE JEANNETTE, PA 15644 UNITED STATES</td></tr> <tr> <td colspan="2">Agreement:</td></tr> <tr> <th>Shipping Information</th><th>Billing and Payment Information</th></tr> <tr> <td>Ship To: Anthony Ferri</td><td>Bill To: Anthony Ferri</td></tr> </table>				Order Information		Order Number: 1118954	Order Date: 21-SEP-2020	Booked Date:		Order Status: Entered		Customer Information		Customer Name: SMITH INC. Anthony Ferri 734-600-8747 aferri@elliott-turbo.com	End Customer: Anthony Ferri SMITH INC. 123 CLAY AVENUE JEANNETTE, PA 15644 UNITED STATES	Agreement:		Shipping Information	Billing and Payment Information	Ship To: Anthony Ferri	Bill To: Anthony Ferri
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Agreement:																					
Shipping Information	Billing and Payment Information																				
Ship To: Anthony Ferri	Bill To: Anthony Ferri																				

■ CANCELING AN ORDER

If the Order Status on the Order Details page is listed as “Entered,” you will see a Cancel Order button in the top right corner of the screen. This only applies to orders created in the Elliott Online Parts Store.

Once the order has been booked by an Elliott Inside Sales Representative, the status will show as “Booked,” and the Cancel Order button will not appear on the screen. At this point, if canceling an order is necessary, you must contact your Inside Sales Representative to inquire about cancellation. Cancellation fees may apply once an order is booked.

Viewing Invoices

The Invoices page defaults to the invoices from the last seven days. The information includes invoices from orders that were placed through the Elliott Online Parts Store and invoices from orders that were placed by sending a purchase order directly to Elliott Group Service Parts.

The screenshot shows the 'Invoices' page with a red header bar containing 'Track Orders', 'Invoices' (active), and 'Payments'. Below the header, three search filter sections are highlighted with red boxes:

- Invoices in last:** A dropdown menu set to '7 days' and a red 'Go' button.
- Invoices between:** Two date input fields separated by 'and', each with a calendar icon, and a red 'Go' button.
- Search By:** A dropdown menu set to 'Invoice Number', followed by 'is' and another dropdown menu, and a red 'Go' button.

Viewing Payments

The Payments page defaults to payments from the last seven days. The information includes payments from orders that were placed through the Elliott Online Parts Store and payments for orders that were placed by sending a purchase order directly to Elliott Group Service Parts.

The screenshot shows the 'Payments' page with a red header bar containing 'Track Orders', 'Invoices', and 'Payments' (active). Below the header, the page title 'Payments' is displayed. A note states: "Please note that payments for an order are reflected only upon actual receipt." Below this, three search filter sections are highlighted with red boxes:

- Payments in last:** A dropdown menu set to '7 days' and a red 'Go' button.
- Payments between:** Two date input fields separated by 'and', each with a calendar icon, and a red 'Go' button. An example '(Example: 31-DEC-1999)' is shown below the fields.
- Search By:** A dropdown menu set to 'Payment Number', followed by 'is' and another dropdown menu, and a red 'Go' button.

■ PROFILE

To view your account profile, click the “Profiles” tab. This screen shows the account details, including user and company information. You can also edit some profile options for your specific user account. Click the “User” and “Company” buttons to toggle between them. This is also where you can change your password.

The screenshot shows the Ebara Corporation user profile page. At the top, there is a navigation bar with links: Home, Multiple Part Entry, Orders, Profile, and Logout. Below this is a search bar with a 'Search' label, a text input field, a 'Go' button, and an 'Advanced Search' button. A toggle switch is present with 'User' selected and 'Company' as an option. On the left, a sidebar menu under the heading 'User' lists: Personal Information, Address Book, Payment Book, Accounts, and Preferences. The main content area is titled 'Personal Information' and contains a 'Details' section. This section includes a legend for required fields (marked with an asterisk) and input fields for: First Name (Anthony), Middle Name, Last Name (Ferri), Email Address (aferri@elliott-turbo.com), Username (AFERRI3), New Password, and Verify Password. A note specifies that the password must be at least 4 characters long. 'Revert' and 'Apply' buttons are located at the bottom right of the form.



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Email: info@elliott-turbo.com

www.elliott-turbo.com

T H E W O R L D T U R N S T O E L L I O T T



C O M P R E S S O R S ■ T U R B I N E S ■ C R Y O D Y N A M I C S ■ G L O B A L S E R V I C E