



March 19, 2020

A Message to our Customers, Suppliers, Employees, and Communities about COVID-19

The public health risks associated with COVID-19 are evolving quickly and affecting all of us. Because Elliott has operations worldwide – many in highly affected countries and regions – we are closely focused on protecting the health and safety of our employees and their families, our customers and suppliers, and our neighbors in the communities and countries in which we operate.

As we work together to minimize the impact of COVID-19, this will share how Elliott is addressing this international health crisis while ensuring business continuity. To date we have taken the following actions:

- 1. Implemented a severely restrictive travel policy for international and domestic travel for employees and customers. However, we will continue to respond to customer emergencies.
- 2. Limited face-to-face contact by enabling and equipping employees who are able to work remotely.
- 3. Limited customer visits to the fullest extent possible, while actively encouraging the use of alternative virtual meeting methods.
- 4. Limited internal meetings to as small a group as possible, but not to exceed 10 attendees. This is in line with CDC/WHO guidelines.
- 5. Cancelled or postponed facility visits from sales representatives, suppliers, and other business partners.
- 6. Reinforced social distancing, personal hygiene, and enhanced cleaning procedures in all company facilities worldwide.

Elliott will continue to monitor this rapidly changing situation, and to act in the best interest of our employees, customers, and communities. We remain committed to maintaining normal operations, serving our customers around the world, and working together to keep our communities healthy and safe.

Michael T. Lordi CEO, Elliott Group